



Daymap Connect Parent Quick Guide

oakbank.daymap.net/daymapconnect



Daymap Connect is our **Parent Portal** and provides parents with secure messaging, the ability to see student assignments and attendance and school newsletters and information.

Accessing Daymap Connect via a Website



Visit oakbank.daymap.net/daymapconnect

or oakbankas.sa.edu.au

Select **Links & Resources** Menu. Select **Daymap Connect (Parents)**. **Learning Resources** contains guides and useful online resources for parents and students.



Sign In Each parent has their own Daymap Connect **username** (or **Parent ID**). This is usually the first four letters of your surname and two numbers eg *Robin Bland's* username may be *BLAN00*.



Receiving an email or SMS invitation

New parents should receive an **email** which has your **Username (Parent ID)** and a link to set a password. The school can also resend this link if you contact us either by phone or email.



Setting or Resetting a Daymap Connect Password


You can request your account details and password reset by visiting the **DaymapConnect** website as above and selecting **Forgot your password?** Enter the email address registered with the school and the **Student ID** of one of your children (your child should know this – if not, contact the school). Select **Reset password** and an email invitation with your **Username (Parent ID)** and a link to set a password will be sent to your registered email.



Daymap Mobile App

Whilst the website version for Daymap works on mobile devices, the app enables easier access to messaging and student information. The web version continues to give greater functionality.



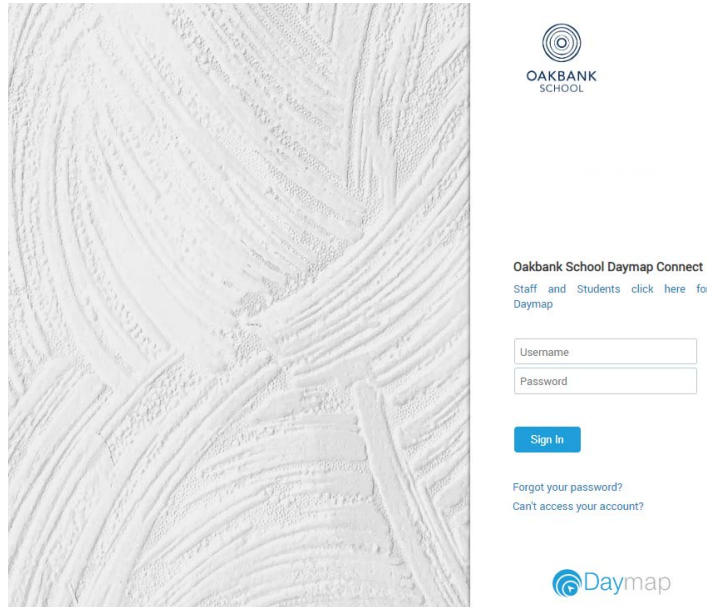
Install To set up the **Daymap Mobile App**, visit the **web version** (see above) and click on the  icon at the bottom of the screen, select **Download App** and you will be taken to your device's store.



Sign in If you are prompted to sign in when opening the app, select **Parent**, search for **Oakbank School** and **Sign in** to enter your details as above.



Using Daymap Connect



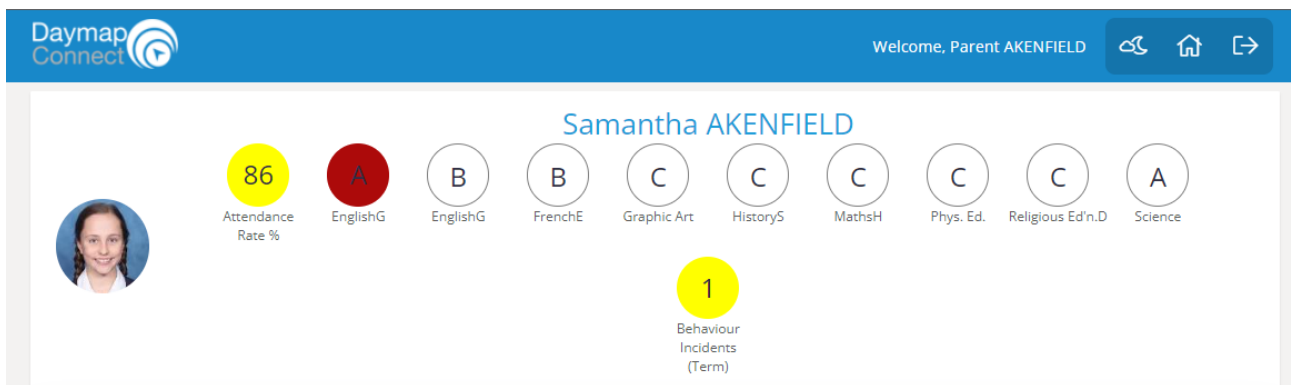
Using the Daymap Connect Parent Portal

The web version of Daymap Connect is navigated via the tabs on the left side of the window to view messages, a calendar of events, school notices and account details.

Schools can customise which tabs are used; therefore, your parent portal may not look exactly like the images below.

Dark/Light Mode

The Parent Portal can be used in dark mode, or light mode. Click on the icon to toggle between modes



Home Tab

This is the main page of the Parent Portal. On this page you will see recent messages and upcoming events. Click on a student icon to access information specific to each student (please note: if you have reduced access, you will not see or be able to access individual student information.)

Full Access

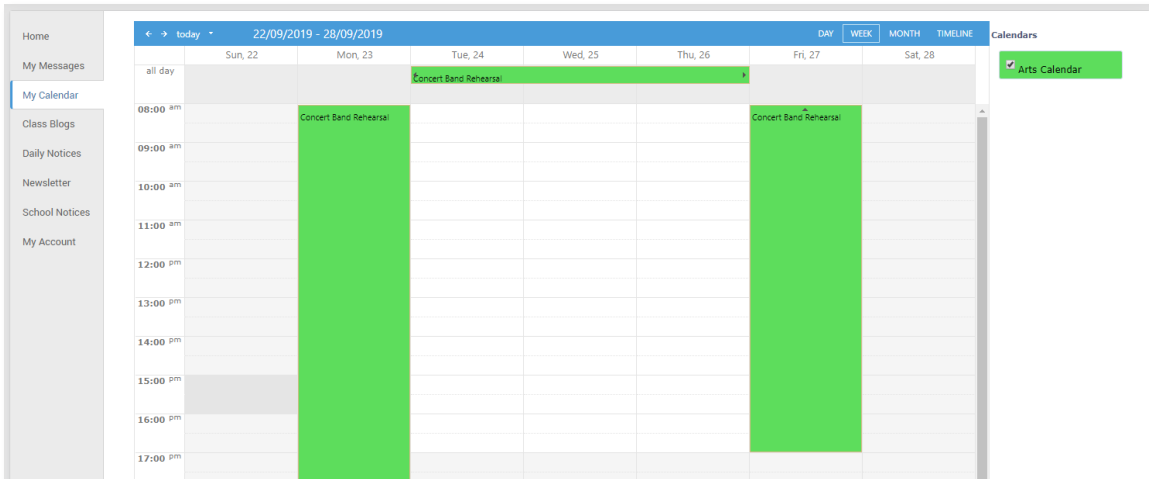
Reduced Access

My Messages

This shows all messages received and sent from the parent portal. This enables you to easily contact teachers about any issues of importance: excursions, reminders, personal matters etc. This is a fantastic tool to keep you up to date and aware of what's happening in your child's classroom. You are able to reply to received messages and receive email notifications on unread Daymap messages.

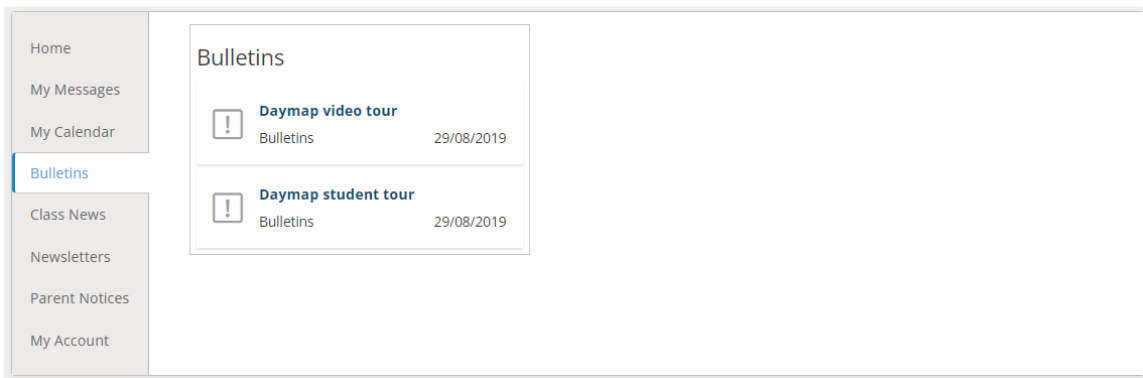
My Calendar

This provides an overview of events for the year, such as upcoming school holidays, excursions and parent teacher interviews. The Calendar can be viewed by Day, Week, Month or Timeline.



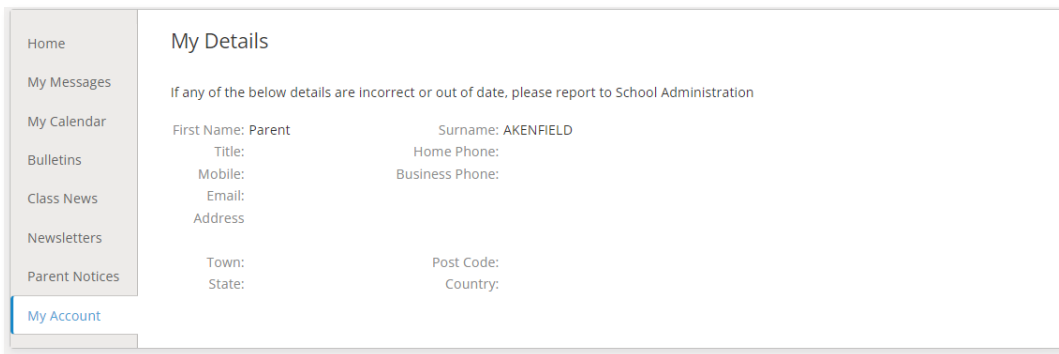
Parent Notices

Schools will create Parent Notice folders to meet their needs – you may see one or more tabs for viewing information sent by the school.



My Account

This shows all your relevant contact details.



Student Profile

From the Daymap Connect home tab, you can click on a child's name to view their student profile which provides more detailed information on their attendance, assessment and details. This assists you to keep track of your child's progress at school.

Home

The Home Tab displays a snapshot of student activity tasks and homework and any upcoming events. Student Activity is listed in chronological order, the school determines the types of information they will include here. All tasks and homework are shown with the set and due date. Upcoming events displays your child's timetable for the upcoming week.

The screenshot shows the 'Home' tab for student Samantha AKENFIELD. At the top, there is a profile picture and a row of performance indicators: Attendance Rate % (86), EnglishG (A), EnglishG (B), FrenchE (B), Graphic Art (C), HistoryS (C), MathSH (C), Phys. Ed. (C), Religious Ed'n.D (C), and Science (A). Below this is a 'Behaviour Incidents (Term)' indicator showing 1 incident.

The main content area is divided into three sections:

- Student Activity:** Shows two records: 'Managed Information Pathways' (21/04/2022) and 'Achievement Record' (8/03/2022).
- Tasks and Homework:** Lists a task 'AC Summative Test Student Submission' set on 18 Apr and due on 24 Apr, marked as 'Overdue. Work has not been received'.
- Upcoming Events:** Shows 'Week 13, 2022 School Year'.

A sidebar on the left contains navigation options: Home, Calendar, This Week, Attendance, Assessment, and Instrumental.

Calendar

This shows a weekly calendar view of the student timetable and any additional events (this may include excursions or whole school activities). Use the checkboxes on the right to filter the items you view when looking at the calendar. The buttons on top of the calendar allow you to change your view from week to month or day.

The screenshot shows the 'Calendar' tab for student Samantha AKENFIELD. At the top, there is a profile picture and a row of performance indicators: Attendance Rate % (86), EnglishG (A), EnglishG (B), FrenchE (B), Graphic Art (C), HistoryS (C), MathSH (C), Phys. Ed. (C), Religious Ed'n.D (C), Science (A), and Behaviour Incidents (Term) (1).

The main content area is a weekly calendar view for the period 24/04/2022 to 30/04/2022. The calendar shows lessons for various subjects: EnglishG 7RR, Graphic Art ATR, FrenchE 7RR, HistoryS 7RR, MathSH 7RR, Phys. Ed. 7RR, and Religious Ed'n.D 7RR. A 'Test Student Submission' event is also visible on Sunday, 24/04/2022.

On the right side, there is a 'Calendars' panel with checkboxes for 'Tasks' and 'Class Lessons', both of which are checked.

A sidebar on the left contains navigation options: Home, Calendar, This Week, Attendance, Assessment, and Instrumental.

This Week

This shows your child’s timetable and attendance for the week at a glance and in real time. This tab also displays any Assessment Tasks and Homework for the week. Clicking on the homework or task will allow you to view all information and any attachments added.

The screenshot shows the 'This Week' tab with a sidebar on the left containing navigation options: Home, Calendar, This Week (selected), Attendance, Assessment, Instrumental Music, Student Documents, Reports, Records, and My Account. The main content area displays a weekly timetable starting on 24/04/2022. The timetable is organized by time slots (Before School, Home Group, Period 1-6, Lunch, After School) and days of the week (Mon 25/4 to Fri 29/4). Symbols indicate attendance status: a blue circle for present, a red X for absent, a red X with a checkmark for approved absence, a red X with a cross for unapproved absence, a red L for late, and a blue circle with a slash for roll not marked. Below the timetable, a 'Tasks and Homework' section states 'No tasks or homework has been set for this week'.

Attendance

This displays a colour coded Attendance Map, as well as Attendance Rates for the student for each individual class across the school year. Clicking on a particular class under Attendance Rates will show you the reasons for the absences.

The screenshot shows the 'Attendance' tab. The main content area features an 'Attendance Map' for the months of January, February, March, and April. The map uses a grid of colored squares to represent attendance: green for Present, red for Unapproved Absence, white for No Classes, grey for Weekend / Holiday, yellow for Approved Absence, orange for Late, and blue for Roll not marked. Below the map is an 'Attendance Rates' table. A red arrow points to the 'EnglishG' row in the table.

Class	Code	Teacher	Lessons	Approved	Unapproved	Cancelled	% Attendance	% Unapproved
EnglishG	ENG 7R	Andrew Johnston	77	10	1	0	86%	1%
FrenchE	FRE 7R	Chris Donnelly	38	5	1	0	84%	3%

Assessment

This provides an overview of your child’s assessment. Depending on how your school is using Daymap, you may also see tabs for current tasks, completed tasks, the assessment schedule and course outlines. This information can be filtered to a specific class using the drop-down menu at the top.

Progress

This tab shows your child’s progress in each subject

- Home
- Calendar
- This Week
- Attendance
- Assessment
- Results
- Current
- Schedule
- Outline
- Instrumental Music
- Student Documents
- Reports
- Records
- My Account

9 Agriculture A A

Task	Due	Weighting	Results
Year 9 Vegetable Production - Booklet Check Point	10 Feb	0	Green
Vegetable Garden Booklet - Pages 1- 19 CHECKPOINT	3 Mar	0	Green
Germination Practical Report - CHECK POINT	29 Mar	0	Green
Vegetable Production Practical Skills	31 Mar	30	7 / 8 A
Germination Practical Report (20%)	11 Apr	20	6 / 8 B
Vegetable Production Booklet	13 May	20	7 / 8 A

Summary for 2022 Semester 1

9 Electronics B

Task	Due	Weighting	Results
Safety Induction - Take 5	23 Feb	0	Green
AT2 - Product Development and Planning - Speaker box	23 Feb	30	12 / 16 B
Machining Assessment/Competence	4 Mar	0	Green
AT1 - Skills Task - Soldering	9 Mar	20	7 / 8 A
Project management and workshop work ethic	5 Apr	0	Green

Current

This tab shows current assessment information. Clicking on a task will allow you to see all relevant information and attachments.

- Home
- Calendar
- This Week
- Attendance
- Assessment
- Progress
- Current
- Schedule
- Outline

Current Tasks

Week 14 2022 School Year starting Monday, 2 May 2022

AC Summative EnglishG 6/05/2022

Film Review
Set on Mon 25 Apr and due on Fri 6 May
Work has not been received

Week 13 2022 School Year starting Monday, 25 April 2022

AC Summative EnglishG 29/04/2022

Pop Quiz
Set on Mon 25 Apr and due on Fri 29 Apr
Work has been received

Schedule

This tab shows all assessment tasks scheduled throughout the year. This can be viewed by class or for all classes. Hover the cursor over the tasks for more information. Clicking on an assessment task will open that assessment tasks information.

The screenshot shows the 'Schedule' tab with a navigation menu on the left containing: Home, Calendar, This Week, Attendance, Assessment (selected), Current, Completed, Schedule, Outline, Reports, Records, and My Account. The main area displays a calendar grid for the year from January to May. At the top, there are filters for 'All Classes' and 'Terms: Whole Year'. The calendar grid shows various assessment tasks represented by colored blocks and labels such as 'Woo Tim', 'Com', 'Aise', 'Graz', '1234', 'PBL', 'Maz', 'No', and 'Film'. The days of the week are labeled at the top of each column.

Outline

This tab shows a subject outline for each course your child is studying.

The screenshot shows the 'Outline' tab with a navigation menu on the left containing: Home, Calendar, This Week, Attendance, Assessment (selected), Results, Current, Schedule, and Outline. The main area displays the 'EnglishG Course Outline'. It includes a description: 'This course provides the student with opportunities and methods to further develop skills in reading, writing, speaking and thinking. Students will develop a deeper appreciation for the English language, both written and spoken, and develop their fluency and flexibility in all areas of communication.' Below this, it lists 'Term One' and the 'NOVEL: Life of Pi'.

Reports

The reports tab allows you to download and view academic reports for your child.

The screenshot shows the 'Reports' tab with a navigation menu on the left containing: Home, Calendar, This Week, Attendance, Assessment, and Reports (selected). The main area displays a list of reports with columns for file name, upload date, and uploader. The list includes: '2019 Term 1 Report.docx uploaded at 4/4/2019 11:39 AM by interim report template demo2' and 'Demo 2014 Final.pdf uploaded at 3/5/2014 2:56 PM by Demo 2014'.

Records

If your school uses Daymap Records for recording student information, you will see any relevant records here. If this tab is not visible, your school is not using this feature of Daymap at this time.

The screenshot shows the 'Records' page in Daymap Connect. On the left is a navigation menu with options: Home, Calendar, This Week, Attendance, Assessment, Instrumental Music, Student Documents, Reports, Records (highlighted), and My Account. The main content area is divided into two columns. The left column lists record categories: Behaviour (Positive Recognition (7)), Communication (Achievement Record (3)), Excursions (Excursion Consent Form (SA) (9), Parent Approval Excursion (7), Victorian Excursion (4)), and Learning Plans (Managed Information Pathways (1)). The right column shows a detailed view of a 'Positive Recognition' record. At the top, there are buttons for 'New', 'Previous', 'Next', and 'Attach', and it indicates 'Record 2 of 7'. The record is titled 'Positive Recognition' and is visible to Parents and Students. The description is 'Recognition of a student's commitment to the school's culture'. The date of recognition is 8/09/2020, and the reason is 'Leadership'. The comment reads: 'Thank you for your support on school tours. You were a positive ambassador for the school when talking to future students, families and members of the community on Open Day.' The record was created by Andrew Johnston. At the bottom right, it says 'Created by Administrator at 8/09/2020 3:58 PM' and 'Last saved by Administrator at 8/09/2020 4:34 PM'.

My Account

This provides your contact details.

The screenshot shows the 'My Account' page in Daymap Connect. The left navigation menu is the same as in the previous screenshot, with 'My Account' highlighted. The main content area is titled 'My Details' and includes a message: 'If any of the below details are incorrect or out of date, please report to School Administration'. Below this, there are fields for contact information: First Name: Parent, Surname: AKENFIELD, Title, Home Phone, Mobile, Business Phone, Email, Address, Town, Post Code, State, and Country.

Going back to the Parents Page

To get back to the parent home page, click on the home icon.

Once finished, click the sign out icon.

The screenshot shows the footer of the Daymap Connect interface. On the left is the Daymap Connect logo. In the center, it says 'Welcome, Parent AKENFIELD'. On the right, there are three icons: a back arrow, a home icon (highlighted with a red box), and a sign out icon.

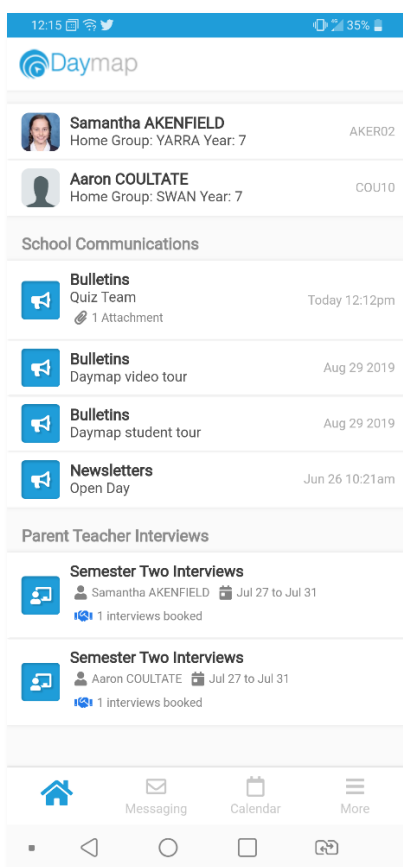
Daymap Mobile App for Parents



Daymap provides a free mobile app for both Android and iPhone users. iPhone users require a minimum of iOS 9.0 and Android users require a minimum of 4.4 (KitKat).

Once you have downloaded the free app, you will be able to log in to view a range of information including:

- Push notifications of messages
- View all student information: attendance, reports, assessment and results, and student records and notes
- Calendars and events
- Book Parent-Teacher Interviews



Using the App for the First Time

Download the **Daymap Mobile** app from your app store

Apple App Store

<https://apps.apple.com/au/app/id1494799850>



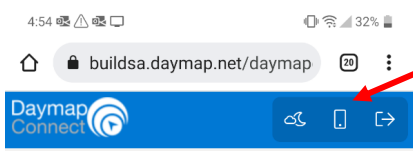
Google Play Store

<https://play.google.com/store/apps/details?id=net.daymap.mobile>



When using **Daymap Mobile** for the first time, you will need to launch the app via a link in your School's Daymap web application (this link can also be used to download the app). Subsequent uses of Daymap Mobile can then be made by tapping the Daymap app icon in your list of apps.

Open the browser and navigate to <https://oakbank/daymapconnect>. Login with your Daymap username and password and then click on the mobile icon at the top of your



You may be requested to allow Daymap to send you notifications, this will be required if you wish to receive push notifications when you receive a message from the school.

Depending on your device, you may need to re-enter your credentials for the app to load again.